



NASWAC Meeting Minutes
November 13, 2008
DPW Conference Room- 1st Floor

Attendees: Tina Klein, Chair; Steve Daly, Vice-Chair; Bruce Thibodeau, DPW Director, Norm Bagley, Lisa Conti, Judy Walker, Karen Kline, Susan Almono, Steve Parkes, Peter Murley, Martha Mittlestaedt.

- 1) Call to order and confirm minute recorder
 - a) Meeting started at 7:00PM
 - b) Martha Mittlestaedt to record minutes

- 2) Accept last month's minutes
 - Oct 16th meeting minutes accepted

- 3) New Business
 - a) Guest speaker from Reading (MA) CCP (Cities for Climate Protection) – Stephanie Anderberg
 - i) Reading agreed to form a climate committee about 3 years ago
 - ii) Website - <http://home.comcast.net/~tsopchak/RNCEC.htm>
 - iii) CCP is an off-shoot of ICLEI (int'l counsel for local environmental initiatives)
 - iv) Reading joined ICLEI for \$600/yr – allowed access to software for greenhouse gases and help with implementation of the 5 milestone program
 - (1) Perform Greenhouse Gas Inventory
 - (2) Set goal (Reading – regional greenhouse gas reduction 20% by 2020)
 - (3) Action Plan – set up with other organizations or committees
 - (4) Implement plan
 - (5) Annual progress
 - v) Local office in MA for ICLEI
 - (1) Person set up 1st town in MA
 - (2) Helped Reading with gas info
 - vi) Grant funds available through electric company (Reading Municipal)
 - vii) Reading Action Plan (focus on transportation)
 - (1) Newspaper article once a month to raise awareness
 - (2) Shuttle buses
 - (3) Expansion of public transportation

- (4) Have police use bikes in the warmer months
 - (5) Safe routes to school for walking or biking
 - (6) Diesel particulate filters for municipal vehicles
 - (7) Expand commute a ride (goloco.org etc)
 - viii) Media coordinator (townofnorthandover.com)
 - (1) Stephanie to send articles
 - (2) Cambridge climate newsletter – John Bolduc (climate bulletin)
 - ix) Selling greenhouse gas inventory in North Andover
 - (1) Places for efficiencies – lighting (traffic, pedestrian, Christmas trees, street, exit signs)
 - (2) Energy service comp (ESCO's)
 - b) Energy Conservation Action Plan – Bruce
 - i) Bruce went to a meeting with Mark Rees and Supt. Marini
 - ii) Steve Fortado & schools put together an action plan for schools
 - iii) Rees and Marini want action plans for all municipal buildings
 - iv) Chance to change charter for NASWAC
 - v) Bruce to send action plan to committee members (target date?)
 - vi) Meeting with Lisa and Tina – Dec 1st
- 4) Old Business
- a) School Recycling Update
 - i) Lisa discussed Sargent school waste audit
 - (1) Tarps out for paper, plastic, trash
 - (2) About 40% of the trash could have been recycled by weight
 - (3) Not a lot of contaminants in the recycling
 - (4) Kids seemed to enjoy
 - (5) Article in Nov 13th Eagle Tribune
 - (6) Update in Monday minutes
 - (7) Lisa will follow up with an educational piece (approx 10 min) in each class
 - (8) Wants a recycle captain in each grade
 - (9) Needs to get all principals buy in
 - ii) Bruce suggested an informational packet to all principals
 - (1) Days trash/ recycling being picked up
 - (2) What is being recycled – single stream
 - (3) Where it is picked up
 - (4) If dumpsters are full – call DPW
 - iii) Lisa working on school administration building on High St.
 - (1) Contacted Dave (???) – interest
 - (2) They would leave toters on street
 - b) Committee to tour IPR facility and the TBI facility, both on Holt Rd.
 - i) After tour Carolyn Dann, Bruce, Judy, Tina met
 - (1) Multi-family recycling
 - (2) Outline Carolyn's responsibilities

(3) Outline committee responsibilities

- c) Wheeled carts
 - i) Delivery this Sat
 - ii) Steve D. and Tina at DPW for pick up (9-12) on Nov. 15
 - iii) 54-carts
 - iv) Bruce spoke to TBI – may sell on their website (what is their website?)

Next meeting scheduled for Thursday, December 4th at DPW.

Respectfully submitted,

Martha Mittelstaedt