



PLANNING DEPARTMENT  
Community & Economic Development Division

**Special Permit – Common Driveway Special Permit Application**

Please type or print clearly.

1. Petitioner: \_\_\_\_\_

Petitioner's Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

2. Owners of the Land: \_\_\_\_\_

Address: \_\_\_\_\_

Number of years of ownership: \_\_\_\_\_

3. Year lot was created: \_\_\_\_\_

4. Description of Proposed Project: \_\_\_\_\_

5. Description of Premises: \_\_\_\_\_

6. Address of Property Being Affected: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Assessors Map: \_\_\_\_\_ Lot #: \_\_\_\_\_

Registry of Deeds: Book #: \_\_\_\_\_ Page #: \_\_\_\_\_

7. Existing Lot:

Lot Area (Sq. Ft): \_\_\_\_\_ Building Height: \_\_\_\_\_

Street Frontage: \_\_\_\_\_ Side Setbacks: \_\_\_\_\_

Front Setback: \_\_\_\_\_ Rear Setback: \_\_\_\_\_

Floor Area Ratio: \_\_\_\_\_ Lot Coverage: \_\_\_\_\_

8. Proposed Lot (if applicable):

Lot Area (Sq. Ft): \_\_\_\_\_ Building Height: \_\_\_\_\_

Street Frontage: \_\_\_\_\_ Side Setbacks: \_\_\_\_\_

Front Setback: \_\_\_\_\_ Rear Setback: \_\_\_\_\_

Floor Area Ratio: \_\_\_\_\_ Lot Coverage: \_\_\_\_\_

9. Required Lot (as required by Zoning Bylaw):

Lot Area (Sq. Ft.): \_\_\_\_\_ Building Height: \_\_\_\_\_  
Street Frontage: \_\_\_\_\_ Side Setbacks: \_\_\_\_\_  
Front Setback: \_\_\_\_\_ Rear Setback: \_\_\_\_\_  
Floor Area Ratio: \_\_\_\_\_ Lot Coverage: \_\_\_\_\_

10. Existing Building (if applicable):

Ground Floor (Sq. Ft.): \_\_\_\_\_ # of Floors: \_\_\_\_\_  
Total Sq. Ft.: \_\_\_\_\_ Height: \_\_\_\_\_  
Use: \_\_\_\_\_ Type of Construction: \_\_\_\_\_

11. Proposed Building:

Ground Floor (Sq. Ft.): \_\_\_\_\_ # of Floors: \_\_\_\_\_  
Total Sq. Ft. \_\_\_\_\_ Height: \_\_\_\_\_  
Use: \_\_\_\_\_ Type of Construction: \_\_\_\_\_

12. Has there been a previous application for a Special Permit from the Planning Board on these premises? \_\_\_\_\_ If so, when and for what type of construction?

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13. Section of Zoning Bylaw that Special Permit Is Being Requested \_\_\_\_\_

14. Petitioner and Landowner signature(s):

Every application for a Special Permit shall be made on this form which is the official form of the Planning Board. Every application shall be filed with the Town Clerk's office. It shall be the responsibility of the petitioner to furnish all supporting documentation with this application. The dated copy of this application received by the Town Clerk or Planning Office does not absolve the applicant from this responsibility. The petitioner shall be responsible for all expenses for filing and legal notification. Failure to comply with application requirements, as cited herein and in the Planning Board Rules and Regulations may result in a dismissal by the Planning Board of this application as incomplete.

Petitioner's Signature: \_\_\_\_\_

Print or type name here: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Print or type name here: \_\_\_\_\_

15. Please list title of plans and documents you will be attaching to this application.