



Notice of Intent #CD 01

Why do I need this approval? : Wetlands are a very important resource area and serve many valuable functions such as, protection of groundwater supply, storm damage protection, flood control, pollution filtration and protection of wildlife habitat. One acre of wetlands can absorb approximately 1.5 million gallons of stormwater runoff and filter out and absorb any pollutants before recharging it into the groundwater and drinking water supply. The Massachusetts Wetlands Protection Act and North Andover Wetlands Protection Bylaw have set forth a 100' Buffer Zone around wetland resource areas to help serve in their protection. The best way to protect a wetland resource area is to protect its surrounding buffer zone. This application is required because the proposed work is located within 100' of a wetland resource area. When any type of construction is proposed within 100' of a protected wetland resource area, a Notice of Intent must be filed for approval. Any construction within 100' of a protected resource area requires Conservation Commission approval to ensure that any construction within this Buffer Zone would not adversely impact the protected areas.

What do I need? : You will need to hire a professional wetland scientist to delineate your wetlands and an engineer and/or surveyor to prepare your plan and submit your application.

When a Notice of Intent is filed, the Conservation Commission will issue an Order of Conditions, which is a permit to allow you to build within 100' of a protected wetland resource area. Applications are located in the Conservation Department and on the Town Website at www.townofnorthandover.com. A public hearing before the Conservation Commission is required to obtain an Order of Conditions.

Who do I see? : The Conservation Administrator has office hours to advise applicants how to proceed. The Conservation Commission meets on the second and fourth Wednesday of each month and your application must be submitted approximately 12 days prior to that date (see meeting/deadline date schedule)

How do I do this? : Have your plans prepared by the above mentioned professionals and submit your application to the Conservation Department to get on the next available Conservation Commissions agenda.

Fees? : All applications are subject to State, Town and Bylaw fees that are to be submitted with the application. The State and Town Fees are determined by the project category (deck or addition = \$55, house = \$250, etc.). The Notice of Intent Bylaw fee is \$105 plus a wetland confirmation fee (\$1 per linear feet of wetland boundary). You may want to ask if your consultant includes the fees in their estimate.

Town of North Andover Conservation Department – Community Development & Services Division

Note: This Brochure is only intended to help you understand the permitting process and does not cover all jurisdictions and scenarios that your permit application may be subject to. Permit applications are site specific.