

NASWAC Meeting Minutes  
January 8 2009  
DPW Conference Room

Attendees: Tina Klein chair, Steve Daly vice-chair, Bruce Thibodeau, Keith Alter, Lisa Conti, Susan Almono, Martha Mittelstaedt, Peter Murley, Judy Walker, Norm Bagley

- 1) Call to order and confirm minute recorder
  - a. Meeting started at 7pm
  - b. Norm Bagley to record minutes
  
- 2) Accept last month's minutes  
December meeting minutes accepted
  
- 3) Old Business
  - A. Steve Daly distributed/discussed Energy Conservation handout from MCAN Climate Action Conference
  - B. Wheeled Carts: Bruce reported that 2<sup>nd</sup> batch has been received and approx. 30 have been sold. Delivery may be required for people without SUV/truck.
  - C. Multi Family- Carolyn Dann in process of generating educational tool kit for property managers. Reviewed updated spreadsheet of potential target properties. Next step is to refine the property info on the spreadsheet while waiting for Carolyn's material. **Action Item: Keith** to locate / take a look at the listed properties and gather relevant information ( i.e. Management contact, # units, address as used by town, etc.)
  - D. School Recycling: **Action Item: Lisa and Bruce** to meet with Superintendent and School Principals on January 21 to discuss waste audit results and suggestions for improvements. Lisa also working with Sargent art teacher re having kids make recycling oriented posters.
  - E. Committee Reorganization: **Action Item: Tina** to present reorganization plan to BOS and School committee at joint BOS meeting 1/26. Also to discuss presentation/plan with Mark Rees prior to meeting.
  
- 4) New Business
  - A. ICLEI membership: **Action Item: Tina** to ask **Steve Parkes** to volunteer to follow up with MTC re logistics of using Clean Energy Choice funds for \$600 membership fee. Also discussed use of student intern to enter data into ICLEI software. Bruce reported Lowell got an intern from Tufts; we could also consider Merrimack college.

- B. Waste Ban stickers: Tina in process of asking Board of Health to make use of waste ban sticker on dumpster a requirement of dumpster permit.
- C. Discussion of recycling dumpsters at DPW. May need to recall additional dumpster from TBI due to delay in TBI receipt of state operating permit. Also noted that OPT distributed today indicates drop off move to TBI on or before 1/15, which is unlikely to occur.
- D. EAP Application: Tina has received application. **Action Item: Tina** to work on gathering information to complete application.
- E. Whole Building Assessment – Middle School. Steve Fortardo working on application to National Grid for energy audit of Middle School. Middle school chosen due to size and age. Discussion of need to have a town representative, such as a facilities manager, monitor/participate in the audit for the purpose of learning how to conduct the audit on other ( smaller ) buildings without National Grid. **Action Item: Lisa** to follow up with Steve Fortardo.
- F. Coordinator for Spring OPT: **Action Item: Susan** volunteered to be coordinator. Deadline for submissions 1/29 for publication in April. Events to be mentioned: Household Hazardous Waste Day 4/18. Shredding Event, Sneaker recycling, Rain barrels 5/16. Earth Day Cleanup 5/2. Possible use of ½ or full page as a reference re recyclable materials. Bruce suggested use of tent/banner at events to promote single stream. **Action Item: Steve D** to provide yard sale dates to Susan. **Action Item: Tina** to contact N.E. Rain Barrel re 5/16 sale. **Action Item: Bruce** to arrange for Spring yard waste pickup w/o 4/27 and 5/4.
- G. Scheduling for Science Building Tour at Brooks school: **Action Item: Tina** to pick/email potential dates.

5) Adjourn

Next Meeting(s) 2/5/09, 3/5/09