

North Andover Police Department

BURGLARY CHECK LIST

Y N Doors

- Are all outside doors of metal or solid wood construction?
- Are all door frames strong and tight enough to prevent forcing and spreading?
- Are door hinges protected from removal from the outside?
- Are all windows further than 40 inches from door locks?
- Are all door locks adequate and in good repair?
- Are strikers and striker plates adequate and properly installed?
- Are locks out of reach of mail slots, delivery ports and pet entrances?
- Are all screen and storm door locks adequate and in good repair?
- Are all entrances lighted with at least a 40 watt light?
- Can the front entrance be observed from a street or public area?
- Is the sliding glass door panel secured from being lifted out?
 - Is a "charley-bar" or keyed auxiliary lock used on the sliding glass door?

Y N Windows

- Are all window locks adequate and in good repair?
- Do windows have screens and storm windows that lock from the inside?
- Do windows that open into hazardous areas have security screens or grills?
- Are exterior areas of windows free from concealing structures or landscapes?

Is exterior adequately lighted at all window areas?

Are trees and shrubbery kept trimmed back from windows?

Are ladders put away?

Y N Basement Doors and Windows

Is the basement door adequately secure for an exterior door?

Is outside basement entrance lighted by an exterior light of at least 40 watts?

Are all basement windows secured against entrance?

Y N Garage Doors and Windows

Is automotive entrance equipped with a locking device?

Is the garage door kept closed and locked at all times?

Are garage windows secured as ground floor windows?

Is outside entrance to garage as secure as required for any ground floor entrance?

Are tools and ladders kept in the garage?

Are all garage doors lighted on the outside by at least a 40 watt bulb?

Do you lock your car and take the keys out even when it is parked in the garage?

Y N Going on a Trip

Do you stop all deliveries or arrange for neighbors to pick up papers, mail and packages when you leave on a trip?

- Do you notify a neighbor that you are leaving?
- Do you notify the Police Department and request a property check before you leave?
- Do you leave some shades up so the house doesn't look deserted?
- Do you arrange to keep your lawn and garden in shape and if needed, snow shoveled off driveway?

Y N Safe Practices

- Do you plan so you won't need to hide a key?
- Do you keep cash and valuable items in a bank or bonded storage?
- Do you keep a list of valuable property?
- Do you have a list of serial numbers of items in your home?
- Do you have a description of items without serial numbers in your home?
- Do you avoid unnecessary display or publicity of your valuables?
- Have you told your family what to do if they discover a burglar breaking in or already in the house?
- Have you told your family what to do if they discover the house has been burglarized?
- Do you know the telephone number of your local police department?

Need More Information
Contact the Crime Prevention Unit at
crimewatch@napd.us
or 978-683-3168