



Town of North Andover

Machine Shop Village Neighborhood Conservation District Commission
1600 Osgood Street North Andover, MA 01845

Application For Certificate to Alter

Instructions: Fill out the form below and submit to the Machine Shop Village NCD Commission Chairperson(contact info below). The goal of this application is to provide a clear understanding of the proposed alterations, and how they vary from the existing conditions. Your application must include photos or plans of the existing conditions, and plans or drawings of the proposed changes. Include product & material descriptions for both existing and proposed conditions. Discussions with the Building Dept. or MSV NCD Commission are not a substitute for filing an application.

Date: _____

Contact Name & Address:

Project Address: _____

Project Description (attach additional pages, if needed):

Information Provided:

Photo/Drawing of Existing Conditions
 Photo/Drawing of Proposed Conditions
 Description of Existing Materials
 Description/Catalog Cuts of Proposed Materials to be used
 Other Information (describe): _____

