



APPLICATION FOR CERTIFICATE OF OCCUPANCY/INSPECTION

BUILDING PERMIT # _____

ADDRESS/LOCATION OF PROPERTY: _____

Map _____ Parcel _____ Lot Number _____

SUBDIVISION: _____

DATE REQUESTED FILED/READY FOR INSPECTION: _____

CLOSING DATE ON PROPERTY: _____

FIVE (5) DAYS NOTICE PRIOR TO CLOSING DATE IS REQUIRED

ALL WORK AND SIGN-OFFS MUST BE COMPLETED WITHIN THIS TIME FRAME. A REINSPECTION FEE OF TWENTY DOLLARS (\$20.00) WILL BE CHARGED IF THE STRUCTURE DOES NOT MEET ALL APPLICABLE CODES.

APPLICANT SIGNATURE

Permit Issued to: _____

Address: _____

ROUTING

CONSERVATION

PLANNING

DPW-WATER METER

SEWER CONNECTION

DPW MUST INDICATE THAT THE WATER METER HAS BEEN INSTALLED PRIOR TO SUBMITTAL OF THE OCCUPANCY/INSPECTION REQUEST

DPW _____

SIGNATURE